



AUDIT COMMITTEE

DATE:	Thursday, 22 March 2018
TIME:	7.30 pm
VENUE:	Council Chamber, Council Offices, Thorpe Road, Weeley, CO16 9AJ

MEMBERSHIP:

Councillor Coley (Chairman)
Councillor Poonian (Vice-Chairman)
Councillor Alexander

Councillor Hones
Councillor Scott

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For further details and general enquiries about this meeting, contact Ian Ford on 01255 686584.

DATE OF PUBLICATION: Tuesday, 13 March 2018

AGENDA

1 Apologies for Absence and Substitutions

The Committee is asked to note any apologies for absence and substitutions received from Members.

2 Minutes of the Last Meeting (Pages 1 - 6)

To confirm and sign as a correct record, the minutes of the last meeting of the Committee, held on Thursday 25 January 2018.

3 Declarations of Interest

Councillors are invited to declare any Disclosable Pecuniary Interests or other interest, and the nature of it, in relation to any item on the agenda.

4 Report of the Acting Audit and Governance Manager - A.1 - Report on Internal Audit (Pages 7 - 22)

To provide the Committee with a periodic report on the Internal Audit function for the period December 2017 to February 2018.

5 Report of the Acting Audit and Governance Manager - A.2 - Internal Audit Charter and Internal Audit Plan 2018/19 (Pages 23 - 34)

To seek the approval of the Audit Committee for the Internal Audit Plan for 2018/19.

6 Report of the Corporate Director (Corporate Services) - A.3 - External Audit's Audit Planning Report for the Year Ended 31 March 2018 (Pages 35 - 78)

To present for consideration and agreement the External Auditor's Audit Planning Report for the year ended 31 March 2018.

7 Report of the Corporate Director (Corporate Services) - A.4 - External Audit - Certification of Claims and Returns Annual Report 2016/17 (Pages 79 - 94)

To present the External Auditor's certification of claims and returns annual report 2016/17.

8 Report of the Corporate Director (Corporate Services) - A.5 - Audit Committee Work Programme 2018/19 (Pages 95 - 100)

To present for approval the Audit Committee's proposed work programme covering the period April 2018 to March 2019.

9 **Report of the Corporate Director (Corporate Services) - A.6 - Table of Outstanding Issues (Pages 101 - 110)**

An update will be given on the progress against outstanding actions identified by the Committee.

10 **Exclusion of Press and Public**

The Cabinet is asked to consider the following resolution:

“That under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of Agenda Item 11 on the grounds that it involves the likely disclosure of exempt information as defined in the relevant paragraphs of Part 1 of Schedule 12A, as amended, of the Act.”

11 **Exempt Minute of the Last Meeting held on Thursday 25 January 2018 (Pages 111 - 112)**

To confirm and sign as a correct record, the exempt minute of the last meeting of the Committee, held on Thursday 25 January 2018.

Information for Visitors

FIRE EVACUATION PROCEDURE

There is no alarm test scheduled for this meeting. In the event of an alarm sounding, please calmly make your way out of any of the fire exits in the hall and follow the exit signs out of the building.

Please heed the instructions given by any member of staff and they will assist you in leaving the building and direct you to the assembly point.

Please do not re-enter the building until you are advised it is safe to do so by the relevant member of staff.

Your calmness and assistance is greatly appreciated.